TEXAS TECH UNIVERSITY

REQUEST TO TRANSFER VEHICLES BETWEEN DEPARTMENTS

The following item (s) have been transferred from _____

(Department Name)

to _____ Date _____

(Department Name)

INVENTORY TAG NUMBER	DESCRIPTION	NEW LOCATION ROOM BUILDING

_____   _____
Property Custodian/Losing Department   Property Custodian/Gaining Department

_____
Recorded in Property Inventory System