Texas Tech University

As established in TTU OP 80.07,19, Vehicle Fleet Management Program, all Vehicle Custodians (department heads/directors/deans/chairpersons) are responsible for establishing a Vehicle Coordinator in their areas of responsibility. The name and contact information for the Vehicle Coordinator should be provided to TTU Vehicle Fleet Management. The Vehicle Coordinator will be the main departmental contact for the TTU Vehicle Fleet Manager.

DEPARTMENT VEHICLE COORDINATOR

NAME:	
DEPARTMENT:	
ADDRESS/MAIL STOP:	
TELEPHONE:	
FAX:	
E-MAIL ADDRESS:	
VEHICLE CUSTODIAN (department head):	
AREA VP (or equivalent):	
TOTAL NUMBER OF VEHICLES:	
LIST THE LICENSE PLATE NUMBERS OF VEHICLES (THIS VEHICLE	
COORDINATOR IS RESPONSIBLE FOR). Use back of this page if necessary.	

Please complete this form and forward to: Transportation & Parking Services/Vehicle Fleet Manager, MS 3161.

Thank you.

11/13/2020 ATTACHMENT G